The Borough of Collingdale, Pennsylvania

SPECIAL COUNCIL MEETING

October 7, 2024, 6:30 pm

AGENDA

THIS IS A IN-PERSON MEETING AT 6:30 P.M. AT THE COLLINGDALE COMMUNITY CENTER LOWER LEVEL, 800 MACDADE BOULEVARD, COLLINGDALE, PA 19023

1. **Call Meeting to Order by President Ryan Hastings**
2. **Pledge of Allegiance lead by Mayor Donna Matteo Spadea**
3. **Roll Call by Council President Hastings:**

   1) **Council Member Williams,**
   2) **Council Member Cotton,**
   3) **Council Member Coffee,**
   4) **Council Member Zane,**
   5) **Councilman David Lee Robinson,**
   6) **Vice President Calhoun,**
   7) **President Hastings,**
   8) **Mayor Matteo Spadea**

   Others Present:
   - **Peter Amuso, Borough Solicitor**
   - **Michael Kozlowski, Engineer**
   - **Borough Manager C. Michael Robinson**

4. **Motion to open the meeting to hear Public Comments, with 3-minute limit per person.**
   Motion: Second: Approved: Y/N
5. **Motion to return to the order of Business.**
   Motion: Second: Approved: Y/N
6. **Engineer Report by Michael Kozlowski of Stantec**

Council Committee Reports:

1. **Council President Public Announcements, and Comments.**

New Business:

1. **Motion to approve authorization for Stantec to prepare an application for the PennDOT Multimodal Transportation Fund (MTF) to include traffic calming projects included in the 2024 Road Program Safety and Traffic Calming Initiatives for a fee of $5,000.**
   Motion: Second: Approved: Y/N
2. **Motion to approve Resolution 2024-40 to authorize the Borough's expression of interest and application for the Pennsylvania Department of Community and Economic Development's Strategic Management Planning Program (STMP).**
   Motion: Second: Approved: Y/N
3. **Motion to approve contract renewal between the Borough and Paychex, Inc., upgrading to their Paychex Flex ® Enterprise product at an approximate annual cost of $13,795.18, definitive one-time cost of $2,000.00, and usage fees contingent on the fluctuation of new hires, terminations, and retirements.**
   Motion: Second: Approved: Y/N

4. **Motion to authorize Borough Manager to enter contract negotiations with Eagle Secure Solutions to provide the Borough and the Collingdale Police Department consolidated and comprehensive IT and cybersecurity solutions.**
   Motion: Second: Approved: Y/N
5. **Motion to approve overdue final gross compensation of $3,153.85 for employee ID 10332.**
   Motion: Second: Approved: Y/N
6. **Motion to authorize Borough Manager to negotiate custodial contracts for 800 MacDade Boulevard and 100 Clifton Avenue (b/k/a "Collingdale Community Center Complex").**
   Motion: Second: Approved: Y/N
7. **Understanding the importance of formalizing the investigation into missing official Borough records – Council Discussion.**
8. **Motion to authorize the Borough Manager and Solicitor to hire an investigator to execute and organize investigation into missing official Borough documentation.**
   Motion: Second: Approved: Y/N
9. **Motion to authorize bid for the hiring of Financial Advisor to support Treasurer and Borough Manager in redressing past financial practices and developing strategy to improved financial controls and practices.**
   Motion: Second: Approved: Y/N
10. **Understanding and addressing declining and hazardous conditions for our leased properties. – Council Discussion.**
    Motion: Second: Approved: Y/N

<u>Old Business:</u>

N/A

Motion to Adjourn the Meeting:

Motion: Second:

Adjournment.